****

Person Specification

|  |  |  |
| --- | --- | --- |
| Post: **Lived Experience Manager** | Location: **Rochdale, Middleton & Heywood** |  |

Note to Applicants:

The Essential Criteria are the qualifications, experience, skills or knowledge youmustshow you have to be considered for the job.

The Desirable Criteria are used to help decide between candidates who meet ALL the Essential Criteria.

The How Identified column shows how we will obtain the necessary information about you.

If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you must include in your application enough information to show how you meet these criteria. You should include examples from your paid or voluntary work.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualifications and Experience | | | | |
| **Essential Criteria** | **How Identified** | **Desirable Criteria** | | **How Identified** |
| NVQ Level 5  Experience of working within a multidisciplinary service made up of professionals coming from the Voluntary, Statutory, Health and Social Care sectors  Experience of developing services from initiation stage through to delivery.  Experience of managing a team of staff delivering mental health/ emotional wellbeing Services.  Experience of delivering service outcomes to meet contractual requirements.  Experience of coordinating the monitoring and the reporting of data  Experience of implementing procedures for ensuring the accuracy of service user information on all systems and/or records  Experience of using recovery outcome focussed models and tools (such as WEMWBS PHQ & GAD  Previous experience of working within MDT and outreach hubs. | Application form, interview  Application Form, interview  Application Form, interview  Application form, interview  Application form, interview  Application form, interview  Application form, interview  Application form, interview | Degree or equivalent qualification in social work or a related discipline  E.g. RMN, CQSW or DipSW  Experience of working within Primary Care Newtwork locations. | | Application form, Interview  Application Form, interview |
| Skills and Abilities | | | | |
| **Essential Criteria** | **How Identified** | **Desirable Criteria** | **How Identified** | |
| Ability to prioritise own work, meeting deadlines  Ability to network effectively and promote new and existing services appropriate to a wide range of stakeholders  Ability to support the management of a team’s workload and provide effective line management and supervision, giving appropriate instruction and guidance  Ability to monitor and maintain own standards and that of a team  Excellent ICT presentation and communication skills and ability to record and maintain information accurately and present information. | Application form, interview  Application form, interview  Application form, interview  Application form, interview  Application form, interview |  |  | |
| Personal Qualities | | | | |
| **Essential Criteria** | **How Identified** | **Desirable Criteria** | **How Identified** | |
| Ability to work under own initiative  Excellent communication skills  Able to listen and take on board constructive feedback.  Able to hold challenging and difficult conversations.  Strong ethics and boundaries.  Able to maintain good working relationships and act as a role model. For the team | Application form, interview  Application form, interview  Application form, interview  Application form, interview  Application form, interview  Application form, interview |  |  | |
| Special Working Conditions | | | | |
| **Essential Criteria** | **How Identified** | **Desirable Criteria** | **How Identified** | |
| Preparedness to work flexibly, as negotiated.  Will be required to undertake travel which would be reimbursed in accordance with local terms and conditions.  Demonstrate a commitment to equality and diversity and anti-discriminatory practise.  Hold a valid UK Driving license and have access to own car | Application form, interview  Application form, interview  Application form, interview  Application form |  |  | |